

QUARTERLY DIGEST – 1 April 2004 to 30 September 2004

Agenda Item 6

Head of Finance

0.1 Purpose

This report presents the Quarterly Digest covering the period from the 1 April 2004 to 30 September 2004 for consideration by the Scrutiny Committee.

2.0 Recommendation/For decision

Members are requested to consider the digest and its content.

3.0 Supporting Information

3.1 This report presents the digest covering the period from 1 April 2004 to 30 September 2004 for members' consideration. The digest has previously been circulated.

3.2 This Digest presents the half way position for the year and, as would normally be expected, issues which are likely to have an impact on the year end position are beginning to present themselves.

3.3 The digest sets out spend compared to the budget for each service the Council operates and includes an explanation for all significant variances. The analysis is also split between the main functions of the Council and includes separate sections for the General Fund, Housing Revenue Account and Special Expenses. Performance indicator information is also included in order to give some context to the budgetary information.

3.4 Capital Budgets and capital expenditure are currently being reviewed and are due to be reported to Cabinet in November, together with any proposed changes to the Capital Programme. For this reason, and because the review includes the 6 month capital spend figures, the capital position has been excluded from this Digest.

3.5 Because of the range of topics covered by the digest and the difficulty in ensuring that the appropriate officer is on hand to answer detailed service questions it is proposed that only those detailed questions notified to the Chairman in advance of the meeting, using the tear off sheet at the back of the digest, will be dealt with.

3.6 At the time of writing no questions had been raised.

4.0 Options Considered

4.1 The report deals with issues of factual reporting and so options are not appropriate.

5.0

6.0 Reasons for Recommendation

5.1 The Scrutiny Committee has the digest included on its forward plan for consideration as a regular item and this report presents it for consideration.

6.0 Resource Implications

6.1 The resource implications are as detailed within the digest. The digest represents the main forum for reporting budget performance to members.

7.0 Response to Key Aims

7.1 The digest covers all budgets and the statutory performance indicators of the Council and therefore provides valuable information as to the progress in delivering all key aims.

Contact Officer: Andrew Small Telephone: 01296 585507
Background Documents: The Quarterly Digest – April 2004 to September 2004
The approved budgets as contained within the Revenue and Capital Estimate Book –
2004/5

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